



Receipt No.
Claim No.

**PROVINCIAL COURT OF SASKATCHEWAN
(CIVIL DIVISION)**

(insert name here)

PLAINTIFF

v.

(insert name here)

DEFENDANT

Summons to the Defendant

1. A claim has been made against you by the Plaintiff in the attached Statement of Claim.
2. You must appear before the presiding Provincial Court Judge at (*town*), on the (*day*) day of (*month*), (*year*), at (*time*) o'clock .m. (*state whether a.m. or p.m.*).
3. The purpose of your court attendance is (*state whether for a case management conference or for a trial*).
4. **If you do not appear at that time and place, judgment with costs may be made against you in your absence.**
5. If you are required to attend court for a case management conference, please review the attached material regarding how to proceed and what options are available to you. If you are required to attend court for a trial, please review the attached material regarding preparation for a trial.
6. If you and the plaintiff settle this claim on your own terms before the court date AND the plaintiff has advised the clerk of the court of the settlement, you are not required to attend court.

Dated at (*town*) , Saskatchewan, the (*day*) day of (*month*), 20__.

(*Signature of Judge*)

(*print name of Judge and judicial centre*)

Statement of Plaintiff's Claim

- 1.
- 2.
- 3.

(Signature of Plaintiff)

(Plaintiff's address for service) (please print).

SAMPLE ONLY